



Republic of the Philippines

Office of the President

COCONUT INDUSTRY INVESTMENT FUND OIL MILLS
GROUP (CIIF-OMG)



(LEGASPI OIL COMPANY, INC., SAN PABLO
MANUFACTURING CORPORATION, SOUTHERN
LUZON COCONUT OIL MILL, INC., CAGAYAN DE ORO OIL
COMPANY, INC., GRANEXPORT MANUFACTURING CORPORATION, ILIGAN
COCONUT INDUSTRIES, INC.)

4th floor, Palacio Del Gobernador, Gen. Luna St. Intramuros Manila

**COCONUT INDUSTRY INVESTMENT FUND OIL MILLS GROUP
RISK AND AUDIT COMMITTEE ACCOMPLISHMENT REPORT
FOR THE YEAR 2023**

January 24, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
Ferdinand M. Sacmar
Reena Lilma N. Nieva
Ramon A. Salvilla, Sr.
Edgar B. Perez
Oscar T. Pialago, Sr.
Alexander Martos

Matters Discussed:

- a. Presentation of Internal Audit Reports (1 November 2022 to 31 December 2022)
- b. Presentation of 2023 Audit Plan
- c. Updates
 - a) COA's Audit Observation Memoranda
 - b) Dissolution and Liquidation of the 14 Holding Companies
 - c) Claims of Mssrs. Pepe V. Polleros and Angelito Aton
- d. Designation of Authorized Representative to Sign and Execute the Packing List Associated with the Transactions with Mitsui
- e. Approval of Procurement Contracts Incorporating the Revisions and Comments of the OGCC/ Issuance of the Corresponding Notices to Proceed
 - a) SPMC's Procurement of Ammonia Compressor
 - b) SPMC's Procurement of Screw Compressor
 - c) SPMC's Procurement of Butter Flavoring for Butter Oil Substitute
- f. General Discussion on the Terms of the Proposed Copra Supply Arrangement
- g. Amendment of BOD Resolution No. 2022-229 [Re: Authority to Settle Issues Relating to the CPDA]

February 21, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
Ferdinand M. Sacmar
Reena Lilma N. Nieva
Ramon A. Salvilla, Sr.
Edgar B. Perez
Oscar T. Pialago, Sr.
Alexander Martos

Matters Discussed:

- a. Approval of Procurement Contracts Pending the Review of the OGCC/Issuance of the Corresponding Notices to Proceed
 - a) SPMC's Procurement of Activated Carbon
 - b) SPMC's Procurement of Hydrogenated RBD Palm Oil Stearin
- b. Labor Claim of Mr. Teofilo Prada
- c. Issues and Concerns (Re: Lease of Private Warehouse Being Occupied by the Palawan CBS)
- d. Initial Study (Re: Granexport's Lease of Real Property with Spring Water Source)
- e. Presentation of Draft Copra Supply Agreement with Consolidators
- f. Matters Relating to CAGOIL's Insurance
- g. Liquidation of ILICOCO, SOLCOM and 14 Holding Companies
- h. Disposal of Legaspi Oil-Davao City Plant's Remaining Bunker Fuel Stock
- i. Amendment of Board Resolution (Re: Designation of Authorized Signatories to the Certificate of Availability of Funds that Correspond to CIIF-OMG's Procurement of Goods and Services)

March 20, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
Ferdinand M. Sacmar
Reena Lilma N. Nieva
Ramon A. Salvilla, Sr.
Edgar B. Perez
Oscar T. Pialago, Sr.
Alexander Martos

Matters Discussed:

- a. Issues and Concerns
 - a) Lease of Private Warehouse Being Occupied by the Palawan CBS)

- b) Change in the Corporate Designee of Manila Refining Corporation's shares in Tagaytay Midlands Golf Club, Inc.
- b. Monitoring Report (Re: Liquidation of ILICOCO, SOLCOM and 14 Holding Companies)
- c. Update (Re: DPWH Project Traversing Legaspi Oil's Pawa Properties)
- d. Presentation of Internal Audit Report

April 26, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
 Ferdinand M. Sacmar
 Reena Lilma N. Nieva
 Ramon A. Salvilla, Sr.
 Edgar B. Perez
 Oscar T. Pialago, Sr.
 Alexander Martos

Matters Discussed:

1. Presentation of Internal Audit Reports
2. Proposed Amendment to Board Resolution (Re: LBP Credit Lines of SPMC, Granexport and Legaspi Oil Company, Inc.)
3. Approval of Affidavit of Undertaking (Re: Palawan CBS)
4. Procurement-Related Concerns
 - a) SPMC's Procurement of Filter Leaves
 - a.1. Request for Approval of the Contract Incorporating the Revisions and Comments of the OGCC
 - a.2. Request for Authority to Issue the Corresponding Notice to Proceed
 - b) Lease of Private Warehouse for the Pagadian (Dumalinao) CBS
 - b.1. Request for Approval of the Contract and Authority to Issue the Corresponding Notice to Proceed Subject to the Conditions Prescribed under OGCC Opinion No. 044 Series of 2023
 - c) Updates
 - c.1. SPMC's Procurement of Bunker Fuel
 - c.2. SPMC's Procurement of Diesoline
 - c.3. Granexport's Procurement of Coco Shell and Firewood
 - c.4. Granexport's Procurement of Diesoline
5. Presentation of Draft Supply Agreement with Copra Consolidators

6. Clarification of OGCC Opinion (Re: GSIS Insurance of CAGOIL and Legaspi Oil-Davao City Plants)
7. Claim of Radyo Pilipino
8. Monitoring Report (Re: Dissolution of SOLCOM, ILICOCO and 14 Holding Companies)

May 24, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
Ferdinand M. Sacmar
Reena Lilma N. Nieva
Ramon A. Salvilla, Sr.
Edgar B. Perez
Oscar T. Pialago, Sr.
Alexander Martos

Matters Discussed:

- a. Updates (Re: Registration of SPMC's *Minola Mark*)
- b. Discussion on OGCC Issuances
 - a) OGCC Opinion No. 067 Series of 2023 (Re: Reconveyance of CIIF-OMG Shares to the Republic of the Philippines)
 - b) OGCC Memorandum Circular No. 2023-03-A (Re: Supplemental Guidelines for OGCC Contract Review)
- c. Presentation of Contract (Re: CIIF-OMG's Procurement of HRIS System)
- d. Presentation of Draft Supply Agreement with Copra Consolidators
- e. Initial Discussion on SEC's Acquisition of CIIF-OMG's Corporate Headquarters

June 26, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
Ferdinand M. Sacmar
Reena Lilma N. Nieva
Ramon A Salvilla, Sr.
Edgar B. Felizardo
Alexander Martos
Oscar T. Pialago, Sr.

Matters Discussed:

- a. Presentation of Internal Audit Reports

- b. Amendment of Board Resolutions (Re: LBP Loan)
- c. Presentation of Draft Agreements
 - a) Toll Crushing Agreement with Samar Coco
 - b) SPMC-Legaspi Oil Restructured Toll Arrangement
 - c) MOA (Re: Minolakas Program)
 - d) Bureau of Treasury, CIIF Oil Mills Group and Palacio Del Gobernador Condominium Corporation (PDGCC)
- d. Update (Re: Retirement Claims Against SPMC)
 - a) Ms. Rosario Gutierrez
 - b) Mr. Antonio Agus
- e. Designation of CAGOIL's Authorized Representative (Re: Application for Renewal of Foreshore Lease)

July 26, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
 Alexander Martos
 Ferdinand M. Sacmar
 Reena Lilma N. Nieva
 Ramon A Salvilla, Sr.
 Edgar B. Felizardo

Matters Discussed:

- a. Presentation of Internal Audit Reports
- b. Reconstitution of Board Committees (To Align with the Provisions of the Code of Corporate Governance for GOCCs)
- c. Legaspi Oil's Insurance Claim (Re: Damages Occasioned by Typhoon Tisoy)
- d. Tolling Agreement with Arimbay Agriventure
- e. Restructured Tolling Arrangement Between SPMC and Legaspi Oil

August 24, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
 Ferdinand M. Sacmar
 Reena Lilma N. Nieva
 Ramon A. Salvilla, Sr.
 Edgar B. Perez
 Alexander Martos
 Oscar T. Pialago, Sr.

Matters Discussed:

1. Presentation of Internal Audit Reports
2. Revised Guarantee Agreement between Land Bank of the Philippines and Granexport Manufacturing Corporation
3. Case Update
 - a. Ma. Rosario Z. Gutierrez
 - b. Antonio E. Agus
4. Reconveyance of Shares to the Republic of the Philippines
5. Updating of CIIF-OMG's Representative to the GOCC Leadership Management System (GLMS) under the Integrated Corporate Reporting System (ICRS)
6. Updating of CIIF Companies' Representatives for Transaction with the Intellectual Property Office
 - a. For the "Minola Mark"
 - b. For the CIIF-OMG Coconut Design, and
 - c. For the "SPMC Mark"
7. Amendment of Board Resolution No. 2023_ dated 11 August 2023 Re: Election and Designation of Directors for the 14 Holding Companies

September 20, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
 Ferdinand M. Sacmar
 Reena Lilma N. Nieva
 Ramon A. Salvilla, Sr.
 Edgar B. Perez
 Alexander Martos
 Oscar T. Pialago, Sr.

Matters Discussed:

1. Internal Audit Plan Accomplishments for the Year 2023
2. Procurement-Related Concerns
 - a) Reconstitution of the Bids and Awards Committee and Technical Working Group
 - b) Request for HOPE Approval of the following BAC Resolution Recommending Award of Contract for Various Expeller Parts for Granexport
3. Request for Immediate Execution subject to OGCC Review of the following:
 - a. Caustic Soda and Industrial Salt
 - b. Aluminum Sulfate

- c. Water Treatment Chemicals
- d. Various Expeller Parts
- e. Water Treatment Chemicals
- f. Welding Electrodes
- g. Manpower for SPMC and LegOil

4. Procurement Updates

October 25, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
Ferdinand M. Sacmar
Reena Lilma N. Nieva
Ramon A. Salvilla, Sr.
Edgar B. Perez
Alexander Martos
Oscar T. Pialago, Sr.

Matters Discussed:

- a) Internal Audit Accomplishment Reports (21 September 2023 – 25 October 2023)
- b) Updates on CIIF OMG Properties and Insurance Policies

November 22, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
Ferdinand M. Sacmar
Reena Lilma N. Nieva
Ramon A. Salvilla, Sr.
Edgar B. Perez
Alexander Martos
Oscar T. Pialago, Sr.

Matters Discussed:

- a. Internal Audit Reports (26 October 2023-22 November 2023)
- b. Request for Designation of Authorized Representatives to the City Environment and Natural Resources Office (CENRO), Department of Environment and Natural Resources for the Application of Miscellaneous Lease Agreement for Cagayan De Oro Oil Company, Inc.

- c. Request for Designation of Engr. Keith S. Navarro as Authorized Representative of Legaspi Oil-Arimbay Plant to the Bureau of Fire Protection and National Water Resources Board (NWRB) for the following transactions:
 - i. Renewal of Fire Safety Inspection Certificate (FSIC)
 - ii. Application for Water Permit

December 19, 2023

Members Present:

Alvin Jose B. Felizardo – Chairman
Ferdinand M. Sacmar
Reena Lilma N. Nieva
Ramon A. Salvilla, Sr.
Edgar B. Perez
Alexander Martos
Oscar T. Pialago, Sr.

Matters Discussed:

1. Internal Audit Reports (23 November 2023-19 December 2023)
2. Procurement-Related Concerns

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