



Republic of the Philippines

Office of the President

COCONUT INDUSTRY INVESTMENT FUND OIL MILS GROUP (CIIFOMG)
(LEGASPI OIL COMPANY, INC., SAN PABLO MANUFACTURING CORPORATION, SOUTHERN
LUZON COCONUT OIL MILL, INC., CAGAYAN DE ORO OIL
COMPANY, INC., GRANEXPORT MANUFACTURING CORPORATION, ILIGAN
COCONUT INDUSTRIES, INC.)



4th Floor Palacio del Gobernador, General Luna St., Intramuros, Manila

17 January 2024

THEO-PAM TRADING CORPROATION
2825 Park Ave., Pasay City

Attention: MR. ARTURO CABIGAS
Senior Sales Manager and Authorized Representative

Re: Notice to Proceed

Gentlemen:

The attached Contract Agreement having been approved, notice is hereby given to THEO-PAM TRADING CORPORATION that performance on the Procurement of Various Laboratory Reagents and Chemicals for Granexport Manufacturing Corporation in the amount of Five Hundred Twelve Thousand Six Hundred Seventy-Eight Pesos (Php 512,678.00) shall commence from the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the service under the terms and conditions provided in the Contract Agreement in accordance with the bidding documents.

Kindly coordinate with Ms. Annabelle Pinkian at 0919-069-5349 for the schedule of deliveries.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

GRANEXPORT MANUFACTURING CORPORATION

By:

CARLO LUIS P. RABAT
Acting President and Chief Executive Officer

Conforme:

MR. ARTURO CABIGAS
Senior Sales Manager and Authorized Representative
Date: 1/17/24
THEO-PAM TRADING CORPORATION

CONTRACT AGREEMENT

This Agreement is executed on 17 January 2024 at Intramuros, Manila between:

GRANEXPORT MANUFACTURING CORPORATION ("GRANEXPORT") is a non-chartered government-owned and controlled corporations (GOCC) and one of the six (6) oil mill/refinery companies comprising the Coconut Industry Investment Fund-Oil Mills Group (CIIF-OMG) holding office at 4th Floor Palacio Del Gobernador, Gen. Luna St., Intramuros, Manila, represented here by its Acting President and Chief Executive Officer, CARLO LUIS P. RABAT, duly authorized for this purpose under Board Resolution _____, Series of _____ (copy of which is attached as Annex A).

- and -

THEO-PAM TRADING CORPORATION ("THEO-PAM"), a corporation organized under Philippine laws with principal office address at 2825 Park Ave., Pasay City, represented here by ARTURO CABIGAS, Senior Sales Manager and Authorized Representative authorized for this purpose under Resolution No. _____ Series of _____ (copy of which is attached as Annex B);

WHEREAS, The Entity invited Bids for certain goods and ancillary services, particularly the Procurement of Various Laboratory Reagents and Chemicals for Granexport and has accepted a Bid from **THEO-PAM** for the supply of those goods in the sum of **FIVE HUNDRED TWELVE THOUSAND SIX HUNDRED SEVENTY EIGHT PESOS (Php 512,678.00)** (hereinafter called "The Contract Price") which is broken down on a per lot basis, as follows:

Lot	Description	Amount
3	SODIUM HYDROXIDE (1KG/BOT)	Php 3,858.00
4	SODIUM THIOSULFATE PENTAHYDRATE (500g/Bot)	Php 1,350.00
6	SULFURIC ACID (2.5Liters/bottle)	Php 1,080.00
7	ACETONE (4Liter/Bottle)	Php 14,850.00
8	CYCLOHEXANE (2.5Liter/Bottle)	Php 29,700.00
10	GLACIAL ACETIC ACID (2.5Liter/Bottle)	Php 6,500.00
13	ISOOCTANE (2.5Liter/Bottle)	Php 15,300.00
14	PETROLEUM ETHER 0- 60 AR BP 35-60degC (20Liter/can)	Php 430,400.00
15	SODIUM CHLORIDE (500G/BOTTLE)	Php 750.00
17	POTASSIUM IODIDE (500grams/bottle)	Php 5,200.00
19	HYDROCHLORIC ACID A.R. GRADE 38% (2.5Liter/Bottle)	Php 990.00
20	METHANOL AR GRADE (4liter/Bottle)	P2,700
TOTAL		Php 512,678.00

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration of the sum of **FIVE HUNDRED FIFTY SEVEN THOUSAND THREE HUNDRED SEVENTY FIVE PESOS (Php 557,375.00)** (hereinafter called "The Contract Price") which is broken down on a per-lot basis, as follows:

Lot	Description	Amount
3	SODIUM HYDROXIDE (1KG/BOT)	Php 3,858.00
4	SODIUM THIOSULFATE PENTAHYDRATE (500g/Bot)	Php 1,350.00
6	SULFURIC ACID (2.5Liters/bottle)	Php 1,080.00
7	ACETONE (4Liter/Bottle)	Php 14,850.00
8	CYCLOHEXANE (2.5Liter/Bottle)	Php 29,700.00
10	GLACIAL ACETIC ACID (2.5Liter/Bottle)	Php 6,500.00
13	ISOOCTANE (2.5Liter/Bottle)	Php 15,300.00
14	PETROLEUM ETHER 0- 60 AR BP 35-60degC (20Liter/can)	Php 430,400.00
15	SODIUM CHLORIDE (500G/BOTTLE)	Php 750.00
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19	HYDROCHLORIC ACID A.R. GRADE 38% (2.5Liter/Bottle)	Php 990.00
20	METHANOL AR GRADE (4liter/Bottle)	P2,700
TOTAL		Php 512,678.00

or other such sums as may be ascertained, **THEO-PAM** agrees to provide Various Laboratory Reagents and Chemicals for Granexport in accordance with its Bid.

4. The Entity agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

GRANEXPORT MANUFACTURING CORPORATION

THEO-PAM TRADING CORPORATION

By:

By:


CARLO LUIS P. RABAT
Acting President and Chief Executive Officer


ARTURO CABIGAS
Senior Sales Manager and Authorized Representative

SIGNED IN THE PRESENCE OF:



ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
City of _____) S. S.

PASAY CITY

BEFORE ME, a Notary Public, for and in the City of **PASAY CITY**, this **18 JAN 2024** day of _____, 20____, personally appeared:


Name	ID No.	Issued on/Issued at
CARLO LUIS P. RABAT	L02-86-029042	Valid Until: 17-Sept-2024
ARTURO CABIGAS	0017709	Valid Until: 12-June-2025

known to me and to me known to be the same person(s) who executed the foregoing instrument and who acknowledged to me that the same is their free and voluntary act and deed, and that of the institutions respectively represented.

The foregoing instrument refers to a **CONTRACT AGREEMENT** consisting of three (3) pages, including the page in which this Acknowledgement is written, signed by the parties, including their instrumental witnesses on each and every page thereof and sealed with my notarial seal.

WITNESS MY HAND AND SEAL, on the date and place above written.

Doc. No. 29
Page No. 2
Book No. 1
Series of 2024.


ATTY. MA. CLEOFE L. JAIME
NOTARY PUBLIC
Until December 31, 2025
ATTORNEY'S ROLL NO. 27802
IBF OR No. 414861/Jan. 10, 2024
PTR No. PC 8453862/Jan. 03, 2024/Pasay City
Commission No. 24-22 (EXPIRED DECEMBER 31, 2025)
3 MCLE No. V. 2612402 Issued on-May 20, 2022
Valid Until 14 April 2025
Office Address - Stall #1 No. 54 A, Arnaiz Ave., Libertad, Pasay City