



**Coconut Industry Investment Fund – San Pablo Manufacturing Corporation  
(SPMC)**

**Resolution Number: SPMC-2023-025-BAC3-01**

Recommending the Award of Contract for the Procurement of Stick-On Labels for  
Minola PE Containers and Sticker Strap for Minola Twinpack for San Pablo  
Manufacturing Corporation

**Project Number: SPMC-2023-025 (PhilGEPS# 10307970)**

**WHEREAS**, on January 27, 2023, the Board of Directors, as Head of the Procuring Entity (HOPE), approved the 2023 Annual Procurement Plan (APP) for the **Coconut Industry Investment Fund – San Pablo Manufacturing Corporation (SPMC)** upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, during the pre-procurement conference (held on October 24, 2023 and October 25, 2023), the BAC 3 adopted the recommendation of the Technical Working Group to proceed with the Public Bidding for the Procurement of Stick-On Labels for Minola PE Containers and Sticker Strap for Minola Twinpack for San Pablo Manufacturing Corporation;

**WHEREAS**, the approved Budget for the Contract (ABC) of the abovementioned project is Two Million One Hundred Forty-Six Thousand Four Hundred Twenty-Four Pesos and 19/100 (**P2,146,424.19**); 2,146,424.19

The detailed ABC are as follows:

Item	Particulars / Description	Quantity	ABC
1	STICK-ON LABEL FOR MINOLA PE 1.75 LITERS	340,931 pcs	P 845,508.88
2	STICK-ON LABEL FOR MINOLA PE 3.5 LITERS	158,741 pcs	P 620,677.31
3	STICKER STRAP FOR MINOLA TWIN PACK	307,800 pcs	P 680,238.00
Total			P2,146,424.19

**WHEREAS**, the Bids and Awards Committee, through its Secretariat, advertised and published the Invitation to Bid (SPMC-2023-025) for seven (7) calendar days from the date of its posting on November 11, 2023 on the following: (1) the PhilGEPS Web Portal (Reference Number **9840863**); (2) the Coconut Industry Investment Fund – San Pablo Manufacturing Corporation website; and at the (3) conspicuous places at the premises of the Coconut Industry Investment Fund – San Pablo Manufacturing Corporation;

BAC Resolution Number SPMC-2023-025-BAC3-01  
 For the Procurement of Stick-on Labels for Minola PE  
 Containers and Sticker Strap for Minola Twinpack for  
 San Pablo Manufacturing Corporation dated  
 December 12, 2023

**WHEREAS**, in compliance with the pertinent provisions of the 2016 Revised IRR of RA 9184, the invitation to observers from Commission on Audit (COA), Philippine Chamber of Commerce, Inc. (PPCI) and Transparency and Accountability Network (TAN) were served together with the schedule of Pre-Bid conference, Bid Opening, Bid Evaluation and Post-Qualification;

**WHEREAS**, the BAC 3 conducted a Pre-Bid Conference on November 20, 2023 via Zoom through the link Meeting ID: 879 2182 4433 175924 and were attended by the following:

Name	Office
Jerwin Po	<i>Frontline Printing Corporation</i>
Jonno	<i>MHLIC Packtica Philippines</i>
Jessica Aguila	<i>MHLIC</i>
Shirley Dionisio	<i>Topbest Printing Corporation</i>

However, no observers were present on the scheduled Pre-Bid Conference.

**WHEREAS**, the BAC 3, as certified by the Secretariat, received two (2) bid proposals for the above-mentioned procurement activity, to wit:

Company	Time and Date
Topbest Printing Corporation	1:00 P.M. November 30, 2023
Frontline Printing Corporation	10:00 A.M. December 4, 2023

**WHEREAS**, on December 4, 2023 – the scheduled opening of bids, representative/s from thebidder/s attended the meeting, namely:

Bidder representative	Company
Shirley Dionisio	Topbest Printing Corporation
Jerwin Po	Frontline Printing Corporation

Dexter Delica of Internal Audit Department also attended the meeting. However, no observers were present during the scheduled Bid opening.

**WHEREAS**, the following passed the preliminary examination of bids:

Bidder
Topbest Printing Corporation
Frontline Printing Corporation

**WHEREAS**, upon ranking of the total bid prices as calculated, the submitted bid of Frontline Printing Corporation was identified as the Lowest Calculated Bid, as read, subject to bid evaluation.

**WHEREAS**, on December 5, 2023 the BAC 3, with the assistance of Technical Working Group, conducted a Bid Evaluation of the bid proposal of the bidder/s;

**WHEREAS**, the bid proposal below was found to be substantially complying:

Name of Bidder	Bid Amount As Read/Calculated	Item	ABC	Variance $\frac{(\text{ABC}-\text{Bid Amount})}{\text{ABC}} \times 100\%$
Frontline Printing Corporation	P 549,853.52	1	P 845,508.88	34.97%
	P 483,588.58	2	P 620,677.31	22.09%
	P 455,051.52	3	P 680,238.00	33.10%

**WHEREAS**, during the post qualification of bids on December 6 to 12, 2023 and after careful examination, validation and verification of all eligibility, technical and financial requirements, the above-mentioned bids being the Single Calculated Bid was found to be responsive and thus post-qualified;

**NOW, THEREFORE**, premises considered, We, the Members of the Bids and Awards Committee III, hereby **RESOLVE** to **RECOMMEND** to the Head of Procuring Entity (HOPE) the following:

To **DECLARE** as the Lowest Calculated and Responsive Bidder (LCRB) and to **AWARD** the Contract for the Procurement of Stick-On Labels for Minola PE Containers and Sticker Strap for Minola Twinpack for San Pablo Manufacturing Corporation to:

Bidder	Item	Description	Bid Amount
Frontline Printing Corporation	1	STICK-ON LABEL FOR MINOLA PE 1.75 LITERS	<b>Php 549,853.52</b>
	2	STICK-ON LABEL FOR MINOLA PE 3.5 LITERS	<b>Php 483,588.58</b>
	3	STICKER STRAP FOR MINOLA TWIN PACK	<b>Php 455,051.52</b>
<b>Total</b>			<b>Php 1,488,493.62</b>

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December 12, 2023

**RESOLVED**, December 12, 2023 at 4<sup>th</sup> floor, Palacio Del Gobernador, General Luna  
St. Intramuros, Manila .

**BIDS AND AWARDS COMMITTEE III**

  
**MA. THERESA C. LANA**  
*Provisional Member*

  
**GINO N. NACION, JR.**  
*Provisional Member (End user)*

  
**GABRIEL S. GASPAN**  
*Vice Chairperson*

  
**ACE G. LUGATIMAN**  
*Regular Member*

  
**GERARDO GENARO F. ERESE**  
*BAC Chairperson*

[see attached HOPE approval/disapproval]