



Coconut Industry Investment Fund - San Pablo Manufacturing Corporation (SPMC)

Resolution Number: SPMC-2023-015-BAC1-01

Recommending the Award of Contract for the Procurement of Manpower Services for San Pablo Manufacturing Corporation and Legaspi Oil Company, Inc.

Project Number: SPMC-2023-015 (PhilGEPS# 9971194)

WHEREAS, on 19 July 2023, the Board of Directors, as Head of the Procuring Entity (HOPE), approved the Supplemental Annual Procurement Plan (APP) 2023 for the procurement of "Manpower Services" for San Pablo Manufacturing Corporation and Legaspi Oil Company, Inc. upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, during the pre-procurement conference (held on July 24, 2023), the BAC adopted the recommendation of the Technical Working Group to proceed with the Public Bidding for the Procurement of Manpower Services for San Pablo Manufacturing Corporation and Legaspi Oil Company, Inc.;

WHEREAS, the approved Budget for the Contract (ABC) of the abovementioned project is Forty-Six Million Two Hundred Seventy-Eight Thousand Seven Hundred Nineteen Pesos and 50/100 (Php 46,278,719.50);

The detailed ABC are as follows:

Lot	Particulars/Description	Quantity	ABC
1	SAN PABLO MANUFACTURING CORPORATION	SAN PABLO MANUFACTURING CORPORATION Total Head Count of Manpower Personnel – One Hundred Thirteen (113) to be deployed in the following areas: (a) Thirteen (13) Manpower Personnel at Head Office (16th Floor, Securities and Exchange Commission	P33,760,493.08

		Headquarters, Makati Avenue, Makati City) (b) One Hundred (100) Manpower Personnel at SPMC Plant (CAIP SEZ, Barangay San Antonio, San Pascual Batangas)	
2	LEGASPI OIL COMPANY, INC.	LEGASPI OIL COMPANY, INC. Total Head Count of Manpower Personnel - Forty- Nine (49) to be deployed in the following areas: (a) Forty-Nine (49) Manpower Personnel at LEGOIL Arimbay Plant (Legaspi Oil Company, Inc., Barangay 47, Arimbay, Legazpi City)	P12,518,226.42

WHEREAS, the Bids and Awards Committee, through its Secretariat, advertised and published the Invitation to Bid (SPMC-2023-015) for seven (7) calendar days from the date of its posting on July 25, 2023 on the following: (1) the PhilGEPS Web Portal (Reference Number 9971194); (2) the Coconut Industry Investment Fund – San Pablo Manufacturing Corporation website; and (3) conspicuous places at the premises of the Coconut Industry Investment Fund – San Pablo Manufacturing Corporation;

WHEREAS, in compliance with the pertinent provisions of the 2016 Revised IRR of RA9184, the invitation to observers from Commission on Audit (COA), Philippine Chamber of Commerce, Inc. (PPCI) and Transparency and Accountability Network (TAN) were served together with the schedule of Pre-Bid conference, Bid Opening, Bid Evaluation and Post-Qualification;

WHEREAS, the Bids and Awards Committee conducted a Pre-Bid Conference on August 2, 2023 via Zoom through link Meeting ID 891 2755 0858 014146 and were attended by the following:

Name	Company
Dexie Calibara	LSERV Corporation
Joey De Vera	Temps and Staffers Inc.
Argie Salvador	Temps and Staffers Inc.
Janet	Temps and Staffers Inc.
Chino Hernandez	Temps and Staffers Inc.

Ellen Revote of Internal Audit Department also attended the pre-Bid Conference. However, no observers were present on the scheduled Pre-Bid Conference.

WHEREAS, to address the issues raised during the Pre-Bid Conference, the Bids and Awards Committee issued Bid Supplemental No. 1 (with reference no. **99971194-01**) posted on August 7, 2023, which is attached hereto as Annex "A" and posted the same in the manner prescribed by pertinent laws;

WHEREAS, the BAC, as certified by the Secretariat, received bids for the above- mentioned procurement activity, to wit:

Company	Time and Date
LSERV Corporation	8:40 AM August 14, 2023

WHEREAS, on August 14, 2023 – the scheduled opening of bids, representatives from the bidder attended the meeting, namely:

Bidder representative	Company
Dexie Calibara	LSERV Corporation
John Federick Dacanay	LSERV Corporation
Maria Regina Miguel	LSERV Corporation

However, no observers were present on the scheduled Bid opening.

WHEREAS, the abovementioned bidder passed the preliminary examination of bids;

WHEREAS, on August 15, 2023 the BAC, with the assistance of Technical Working Group, conducted a Bid Evaluation of the bid proposal of the bidder;

WHEREAS, the bid proposal below was found to be substantially complying:

Name of Bidder	Bid Amount As Read/Calculated	Lot	ABC	Variance $\frac{(ABC-Bid Amount)}{ABC} \times 100\%$
LSERV Corporation	Thirty-Three Million Two Hundred Ninety-Nine Thousand Five Hundred Seventy Pesos and 64/100 (P 33,299,570.64) - Single Calculated Bidder	1	P33,760,493.08	1.37%
	Twelve Million Three Hundred Ten Thousand Ninety Hundred Fifteen Pesos and 32/100 (P 12,310,915.32) - Single Calculated Bidder	2	P12,518,226.42	1.66%

WHEREAS, during the post qualification of bids on August 16 to 21, 2023 and after careful examination, validation and verification of all eligibility, technical and financial requirements, the above-mentioned bids being the Single Calculated Bid was found to be responsive and thus post-qualified;

NOW, THEREFORE, premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** to **RECOMMEND** to the Head of Procuring Entity (HOPE) the following:

- a. To **DECLARE** as the Single Calculated and Responsive Bidder (SCRB) and to **AWARD** the Contract for the Procurement of Manpower Services to:

Bidder	Item	Description	Bid Amount
LSERV Corporation	1	San Pablo Manufacturing Corporation	P33,299,570.64
	2	Legaspi Oil Company, Inc.	P12,310,915.32

BAC Resolution Number SPMC-2023-015-BAC1-01
For the Procurement of Manpower Services for San
Pablo Manufacturing Corporation and Legaspi Oil
Company, Inc. dated August 22, 2023

RESOLVED, August 22, 2023 at 16th floor, Securities and Exchange Commission (formerly
UCPB Building), Makati Avenue, Makati City.

BIDS AND AWARDS COMMITTEE


JERALYN G. RONQUILLO
Provisional Member


MELISSA C. CARINGAL
Provisional Member (End user)


GABRIEL S. GASPAN
Vice Chairperson


CARLOS JASON T. SILVA
Member


AL MATTHEW P. UMALI
Chairperson