

Location	Intramuros, Manila
Position	<b>CORPLAN/BUDGET ANALYST</b>
Duties and Responsibilities	<p>1.Assists in the preparation of reference materials for annual planning and some details to support the Budget presentation materials to Mancom and Excom/Board in accordance with the prescribed format required by the superior.</p> <p>2.Evaluates/review fixed expenses budget proposals of the plants and Head Office against the current year's annualized amounts, and the previous year's actual, and analyze the major variances by comparing the actual details in the General Ledger versus details in the budget proposals.</p> <p>3.Finalizes and summarizes the Capex budget and computes the corresponding depreciation for inclusion in the budget.</p> <p>4.Compiles and consolidates various Financial Reports, Plants and Copra Buying Stations' actual expenses versus consolidated budget, department actual expenses versus budget, actual Copra purchases versus target, and utilities consumptions versus budget.</p> <p>5.Finalizes and reconciles the initial Capex Status Report prepared by the Plant Heads.</p>
Education	Graduate of BS Accountancy
Skills Required	Computer literate. Good communication in verbal & written. Excellent mathematical and analytical skills
Others	Can work with minimum supervision, minimum of 1-3 years of relevant experience
Job Type	Permanent, Regular
Job Level	Non-Officer
Rate	Php 28,100 - 30,000