



**COCONUT INDUSTRY INVESTMENT FUND – Granexport Manufacturing Corporation  
Bids and Awards Committee I**

Bid Bulletin No. 2

September 19, 2023

Project Name: **Public Bidding for the Procurement of Manpower Services for Granexport Manufacturing Corporation**

Project Number: **GMC-2023-014 (PhilGEPS#10096320)**

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This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend pertinent items in the Philippine Bidding Documents as discussed and agreed during the Pre-Bid Conference held on September 13, 2023 for the abovementioned project of Coconut Industry Investment Fund – Granexport Manufacturing Corporation.

The following clarifications and amendment are provided for the guidance and reference of all prospective bidders:

**1. CLARIFICATIONS**

QUERY	CLARIFICATION/RESOLUTION
1. What is the specific type/style/design for the uniforms and gloves?	1. For Uniform, white T-Shirt with company logo. For gloves, maong type and welding type gloves.  <b>(Ref. Page 66-72 – Annex “I-1” and “I-2)</b>
2. Does the Certificate for Satisfactory Performance for the last three years refer to the completed or inactive clients, meaning those clients will not be part of our going accounts?	2. The Certificate for Satisfactory Performance for the last three years refer to the completed contract.  <b>(Ref. Page 47 – Checklist of Technical and Financial Documents g-4)</b>
3. Are there any specific instructions for saving file name for the pdf copies?	3. None, as long as it is properly labeled for easy reference.  <b>(Ref. Page 21 – Bid Data Sheet clause 15)</b>
4. In reference to bid bulletin item no.1, is it applicable to this bidding, for Procurement of Manpower Services for Granexport Manufacturing Corporation under Special Conditions of Contract in the bidding documents GCC clause 5 letters A and B speaks of procurement if goods? Also it states 3 months period only, please clarify this GCC clause?	4. The three (3) month period as specified in GCC 5 refers to warranty for expendable supplies. The applicable warranty security for this procurement is 1year as the activity is a non-expendable supplies. Thus, the Bidder has the option either: a) Retention money equivalent to at least one percent (1%) of every progress payment; or



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<p>5. Instructions on the list of (specified) applicable supporting documents to the Statement of Ongoing Accounts and SLCC, which will be submitted during post-qualification</p>	<p>b) Special Bank Guarantee equivalent to at least one percent (1%) of the total contract price. The special bank guarantee must be contract specific, that is, it shall be executed for the special purpose of covering the warranty for the subject procurement contract.</p> <p align="center"><b>(Ref. Page 30-31 – Special Conditions of Contract clause 5)</b></p> <p>5. The BAC already issued supplemental Bid Bulletin posted on September 18, 2023 with reference number 10096320-01. In addition, the following provisions are being amended as follows:</p> <table border="1" data-bbox="967 925 1493 1458"> <thead> <tr> <th colspan="2">For Statement of on-going government and private contracts</th> </tr> <tr> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>1. Notice of Award;</td> <td>1. Notice of Award or any equivalent documents;</td> </tr> <tr> <td>2. Notice to Proceed; and</td> <td>2. Notice to Proceed or any equivalent documents; and</td> </tr> <tr> <td>3. Other supporting documents</td> <td>3. Other supporting documents</td> </tr> </tbody> </table> <p align="center"><b>(Ref. Page 49 –Schedule of Requirements)</b></p>	For Statement of on-going government and private contracts		From	To	1. Notice of Award;	1. Notice of Award or any equivalent documents;	2. Notice to Proceed; and	2. Notice to Proceed or any equivalent documents; and	3. Other supporting documents	3. Other supporting documents
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**2. AMENDMENT**

ORIGINAL	AMENDMENT/ADDENDUM
<p align="center"><b>Statement of all on-going government and private contracts</b></p> <p>xxx</p> <p>The supporting documents stated below shall be presented during the post-qualification.</p> <ol style="list-style-type: none"> <li>1. Notice of Award;</li> <li>2. Notice to Proceed; and</li> <li>3. Other supporting documents</li> </ol> <p align="center">(Ref. page 60 - Annex“E”)</p> <p align="center"><b>Price Schedule (Annexes D-1 to D-3)</b></p>	<p align="center"><b>Statement of all on-going government and private contracts</b></p> <p>xxx</p> <p>The supporting documents stated below shall be presented during the post-qualification.</p> <ol style="list-style-type: none"> <li>1. Notice of Award or any equivalent documents;</li> <li>2. Notice to Proceed or any equivalent documents; and</li> <li>3. Other supporting documents</li> </ol> <p align="center">(Ref. page 60 - Annex“E”)</p> <p align="center"><b>Price Schedule for Shutdown (See attached Annex“D-1.1”)</b></p>

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be made integral part of the Bidding Documents.

For information and guidance of all concerned.

Originally Signed

**AL MATTHEW P. UMALI**

*Chairperson, Bids and Awards Committee 1*

# Annex "D-1.1"

Location		REGION X- NORTHERN MINDANAO	
Category		Skilled	Unskilled
No. of Personnel		61	29
Daily Rate		(Minimum Wage + not more than 20% premium)	(Minimum Wage)
No. of days		25	25
<b>PART A. LABOR COST</b>			
<b>I.</b>	<b>Amount of compensation directly paid to employee</b>		
	a.) Daily Rate		
<b>II.</b>	<b>Total Amount to Employee</b>		
<b>III.</b>	<b>Add: Administrative Fee</b>		
<b>IV.</b>	<b>Total Amount (Items II and III)</b>		
<b>V.</b>	<b>Add: Value-Added Tax (12% of item V)</b>		
<b>VI.</b>	<b>Total Rate per Head</b>		
	No. of personnel		
<b>VII.</b>	<b>Total Rate (Item VI No. of personnel)</b>		
	No. of days required		
<b>VIII.</b>	<b>Total Cost for Part A</b>		
<b>GRAND TOTAL</b>			

ADD:

<b>I.</b>	<b>Overtime</b>		
	b.1) Regular Overtime		
	(maximum of 34.7 hrs/month/personnel)**		
<b>II.</b>	<b>Total</b>		
<b>III.</b>	<b>Add Administrative Fee</b>		
<b>IV.</b>	<b>Total items II and III</b>		
<b>V.</b>	<b>Add: Value Added Tax (12% of item V)</b>		
	No. of personnel		
<b>VI.</b>	<b>Total Monthly Rate (Item V No. of Personnel)</b>		
	No. of days required		
<b>VII.</b>	<b>Total Cost for Part B</b>		
<b>GRAND TOTAL</b>			

<b>TOTAL CONTRACT AMOUNT (A+B)</b>		
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Note:

\*Overtime = (BMS/26.08days/8hrsx1.25 OT Premium x 34.7hrs)

\*\* Actual Overtime will still be added to the billing