



**COCONUT INDUSTRY INVESTMENT FUND – San Pablo Manufacturing Corporation
Bids and Awards Committee**

Bid Bulletin No.: 1

October 21, 2022

Project Name : **Public Bidding for the Procurement of Butter Flavoring for Butter Oil Substitute for San Pablo Manufacturing Corporation**

Project Number : **SPMC-2022-005 (PhilGEPS# 9107595)**

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Philippine Bidding Documents: 1. Section VI – Schedule of Requirements; 2. Section VII – Technical Specifications and 3. Section VIII – Checklist of Technical and Financial Documents as discussed and agreed during Pre-bid Conference held on October 20, 2022 for the above-mentioned project of Coconut Industry Investment Fund – San Pablo Manufacturing Corporation.

The following clarification and amendments are provided for the guidance and reference of all prospective bidders:

I. CLARIFICATION

QUERIES	CLARIFICATION/RESOLUTION
1. Can a bidder be allowed to issue the expired Kosher Certificate during eligibility checking with proof of renewal document like official receipt?	1. A valid Kosher Certificate is one of the required documents during the eligibility checking of the prospective bidder's bid. Expired certificate will not be considered. (Please refer to page 31 – Technical Specifications)
2. Where can the prospective bidder get the Bid Bulletin number?	2. Bid Bulletin will be issued within five (5) days after the pre-bid conference or seven (7) days prior to the deadline of submission of bids. The reference Bid Bulletin number shall be indicated at the Bid Form of the prospective bidder.
3. Until when a bidder can inquire for any clarification?	3. It should be within five days after the Pre-Bid.
4. How can the winning bidder be notified?	4. SPMC will send the Notice of Award (NOA) to the winning bidder in two (2) ways: a.) Scanned Copy of NOA will be sent through electronic mail; and b.) Original copy will be sent to winning bidder's office after a day.



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Bids and Awards Committee**

		The winning bidder's authorized representative is required to acknowledge the receipt of NOA.
5. Can the prospective bidder submit the signed contract agreement form together with the other eligibility requirements?	5.	Contract agreement will be signed during Contract Signing and it will be done through face to face between the President of SPMC and the authorized representative of the winning bidder.
6. When is the contract signing?	6.	Contract Signing will be scheduled upon the completion of the contract review by the OGCC. SPMC will be sending the Notice of Completion of OGCC's contract review to the winning bidder with the schedule of contract signing.
7. When a winning bidder is expected to receive the Notice to proceed?	7.	The winning bidder will receive the Notice to Proceed within seven (7) days after the Contract Signing.
8. What is the percentage or the amount of the performance security?	8.	The percentage or the amount of Performance Security for the procurement of goods under Section 39 of the 2016 revised IRR of RA9184 is as follows: a.) 5% of the contract amount- If it is in the form of Cash or cashier's/manager's check issued by a Universal or Commercial Bank; or b.) 30% of the contact amount- If it is form of Surety Bond Performance security shall be posted in favor of SPMC and shall remain valid until issuance of Certificate of Final Acceptance by SPMC.
9. When will the winning bidder apply for a Surety Bond? What is the validity period?	9.	The winning bidder shall apply for Surety Bond within ten (10) days upon receipt of Notice of Award with one (1) year validity.
10. When can the winning bidder get the receiving report from SPMC plant after the delivery?	10.	The approved receiving report will be issued and sent to the winning bidder via email one (1) to two (2) days upon delivery.



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Bids and Awards Committee**


II. AMENDMENTS

ORIGINAL	AMENDMENT/ADDENDUM
<p>1. Section II – Instruction to Bidders</p> <p>xxx Funding information</p> <p>2.2 The GOP through the source of funding as indicated below for CY 2022 in the amount of <u>One Million Three Hundred Ninety-One Thousand Forty Pesos (Php 1,391,040.00) VAT inclusive.</u></p> <p>(Ref. page 11)</p>	<p>1. Section II – Instruction to Bidders</p> <p>xxx Funding information</p> <p>2.2 The GOP through the source of funding as indicated below for CY 2022 in the amount of <u>One Million Nine Hundred Seventy-One Thousand Two Hundred Pesos (Php 1,971,200.00) inclusive of all applicable government taxes</u></p> <p>(Ref. page 11)</p>
<p>2. Section VIII – Checklist of Technical & Financial Documents</p> <p>xxx</p> <p>required documents shall be submitted on <u>October 31, 2022 not later than 12:00PM</u></p> <p>(Ref. page 33)</p>	<p>2. Section VIII – Checklist of Technical & Financial Documents</p> <p>xxx</p> <p>required documents shall be submitted on <u>November 3, 2022 not later than 10:00AM</u></p> <p>(Ref. page 33)</p>

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be made integral part of the Bidding Documents.

For information and guidance of all concerned.


AL MATTHEW P. UMALI
Chairperson, Bids and Awards Committee