

STORE CUSTODIAN

(Batangas Plant, located at CAIP, San Pascual, Batangas)

AND

(Arimbay Plant, located at Arimbay, Legazpi City)

Job Summary:

Responsible for the preparation of all documents in the stores and in the issuance of all materials, tools, and equipment.

Qualifications:

- Graduate of 4-year business course
- With 1-3 years relevant job experience
- With NCII TESDA Certificate
- Documentation skills. Inventory. Reporting skills. Time management and organizational skills