



COCONUT INDUSTRY INVESTMENT FUND – SAN PABLO MANUFACTURING CORPORATION
Bids and Awards Committee

Bid Bulletin No.: 1

February 14, 2022

Project Name : **Public bidding for the Provision of Security Services for San Pablo Manufacturing Corporation, Granexport Manufacturing Corporation, Legaspi Oil Company, Inc. and Southern Luzon Coconut Oil Mill, Inc.**

Project Number : **SPMC-2022-001 (PhilGEPS#8386240)**

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Philippine Bidding Documents, as discussed and agreed during the Pre-bid Conference held on the 8th of February 2022 for the above-mentioned project.

ORIGINAL	AMENDMENT/ADDENDUM
1. Project Name: Public Bidding for the Provision of Security Services for San Pablo Manufacturing Corporation, Granexport Manufacturing Corporation, Legaspi Oil Company, Inc. and Southern Luzon Coconut Oil Mill, Inc.	1. Project Name: <u>2nd Public Bidding for the Provision of Security Services for San Pablo Manufacturing Corporation, Granexport Manufacturing Corporation, Legaspi Oil Company, Inc. and Southern Luzon Coconut Oil Mill, Inc.</u>
2. Project Reference Number: SPMC-2022-001	2. Project Reference Number: <u>SPMC-2021-001B</u>
3. Financial Annex "B" Agency Fee Administrative Overhead and Margin (10% Minimum)	3. Financial Annex "B" Agency Fee Administrative Overhead and Margin <u>(Omitted 10% minimum)</u>
4. Firearms Forty-Six (46) units - 9mm pistol with ammos;	4. Firearms <u>One (1) unit 9mm pistol with ammos per Guard on duty (24 units total);</u>

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be made integral part of the Bidding Documents.

For information and guidance of all concerned.


ANGELITA G. RAPADA
Head, BAC Secretariat



**COCONUT INDUSTRY INVESTMENT FUND – SAN PABLO MANUFACTURING CORPORATION
Bids and Awards Committee**

Bid Bulletin No.: 2

February 14, 2022

Project Name : **Public bidding for the Provision of Security Services for San Pablo Manufacturing Corporation, Granexport Manufacturing Corporation, Legaspi Oil Company, Inc. and Southern Luzon Coconut Oil Mill, Inc.**

Project Number : **SPMC-2022-001 (PhilGEPS#8386240)**

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify items in the Philippine Bidding Documents, Financial Annex “B” – for the computation of Daily Wage and Security Plan Annex “D” - for the Firearms Requirement for the above-mentioned project of Coconut Industry Investment Fund – San Pablo Manufacturing Corporation.

The following clarifications are provided for the guidance and reference of all prospective bidders:

QUERRIES	CLARIFICATION/RESOLUTION
1. What is the basis for “the number of working days per year” to be used in the computation of Daily Wage of a Security Guard? Average Pay/Month (DW x no. of days per yr/12)	1. The basis for “the number of working days per year” to be used in the computation of Daily Wage of a Security Guard will be 393.50days. Average Pay/Month (DW x 393.50/12)
2. Whether the Bidder may provide all its security guards a 9mm pistol with ammos even if they are not on duty? Total Number of 9mm pistols with ammos to be provided: 46 units	2. The Bidder shall provide a 9mm pistol only to Security Guards on duty at their designated posts except in Head Office. Total Number of 9mm pistols with ammos to be provided: 24 units

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be made integral part of the Bidding Documents.

For information and guidance of all concerned.


ANGELITA G. RAPADA
Head, BAC Secretariat



**COCONUT INDUSTRY INVESTMENT FUND OIL MILLS GROUP - SAN PABLO
MANUFACTURING CORPORATION
Bids and Awards Committee**

Bid Bulletin No.: 3

Date: December 20, 2021

Project Name : **Public Bidding for the Provision of Security Services for San Pablo Manufacturing Corporation, Granexport Manufacturing Corporation, Legaspi Oil Company, Inc. and Southern Luzon Coconut Oil Mill, Inc.**

Project Reference Number : **SPMC2021-001 (PhilGEPS#8267627)**

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Philippine Bidding Documents, Project Reference Number; Section V. Special Conditions of Contract for the Inspection and Test , Section VIII – Bidding Forms and Section IX- Terms of Reference for the Documentary requirements of Security Guards discussed and agreed during the BAC meeting for the abovementioned project.

ORIGINAL	AMENDMENT/ADDENDUM
1. Project Reference / Identification Number: SPMC 002-2021	1. Project Reference / Identification Number: SPMC 2021-001
2. Section V - Special Conditions of Contract (GCC Clause 16 - Inspection and Tests)	2. Section V - Special Conditions of Contract (GCC Clause 16 - Inspection and Tests) Actual performance of Security Guards, supplies, equipment, and other essential paraphernalia as may be required. a. During Initial Deployment b. Random and un-announced
3. Section VIII – Bidding Forms (5th Edition) a. Bid Form b. Contract Agreement Form c. Omnibus Sworn Statement d. Bank Guarantee Form for Advance Payment e. Bid Securing Declaration Form	3. Section VIII – Bidding Forms (6 th Edition) a. Bid Form b. Contract Agreement Form c. Omnibus Sworn Statement d. Bank Guarantee Form for Advance Payment e. Bid Securing Declaration Form
4. Section IX – Terms of Reference III. Duties and Responsibilities of the Service Provider 4. Submit the following documentary requirements prior to posting of Security Guards: a. Personal Data Sheet b. Data on work experience c. NBI Clearance d. PNP Clearance e. Barangay Clearance	4. Section IX – Terms of Reference III. Duties and Responsibilities of the Service Provider 4. Submit the following documentary requirements prior to posting of Security Guards: a. Personal Data Sheet b. Data on work experience c. NBI Clearance d. PNP Clearance e. Barangay Clearance

f. Physical, Medical, Health Certificate g. Psycho-Neurotic Exam; and h. Drug Test	f. Physical, Medical, Health Certificate g. Psycho-Neurotic Exam; h. Drug Test and i. Covid Vaccination Card (Fully Vaccinated)
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All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be made integral part of the Bidding Documents.

For information and guidance of all concerned,


ANGELITA G. RAPADA
Head, BAC Secretariat



**COCONUT INDUSTRY INVESTMENT FUND OIL MILLS GROUP - SAN PABLO
MANUFACTURING CORPORATION
Bids and Awards Committee**

Bid Bulletin No.: 1

Date: December 18, 2021

Project Name : **Public Bidding for the Provision of Security Services for San Pablo Manufacturing Corporation, Granexport Manufacturing Corporation, Legaspi Oil Company, Inc. and Southern Luzon Coconut Oil Mill, Inc.**

Project Reference Number : **SPMC2021-001 (PhilGEPS#8267627)**

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Philippine Bidding Documents, Section VI- Special Conditions of Contract, Annex “A” & Section IX – Terms of Reference, Annex “I” – Security Plan, for the Deployment of Security Guards as discussed and agreed during the Pre-bid Conference held on 13th of December 2021 for the abovementioned project.

Amendment/Addendum		
Section VI. Special Conditions of Contract		
6.1	Contract Agreement Form shall be in accordance with the Contract Agreement in GPPB Circular No. 04- 2020. See attached Annex “A”.	
B. DEPLOYMENT OF SECURITY GUARDS		
The contracted security services are deployed in the following posts:		
I. SPMC		
Location	Time Shift	No. of SGs
Head Office (16F UCPB Building, makati Avenue, Makati)	6:00AM to 6:00PM	1
	6:00PM to 6:00AM	1
SPMC Plant (CAIP SEZ, San Antonio, San Pascual, Batangas)	6:00AM to 6:00PM	3
	6:00PM to 6:00AM	2
SPMC Plant (Werner Schetelig Avenue, San Pablo City, Laguna)	6:00AM to 6:00PM	1
	6:00PM to 6:00AM	1
TOTAL: 9		
II. GRANEX		
Location	Time Shift	No. of SGs
Granex Plant (Barangay Kiwalan, Iligan City)	6:00AM to 6:00PM	10
	6:00PM to 6:00AM	9
Granex	6:00AM to 6:00PM	1

(Kauswagan, Lanao del Norte)	6:00PM to 6:00AM	1
Copra Buying Stations		
Brooke's Point – Palawan (Barangay Poblacion, District II, Brooke's Point, Palawan)	6:00AM to 6:00PM	1
	6:00PM to 6:00AM	1
Surigao (200 Boromeo St., Surigao City)	6:00AM to 6:00PM	1
	6:00PM to 6:00AM	1
Masbate (Barangay Kinamaligan, Masbate)	6:00AM to 6:00PM	1
	6:00PM to 6:00AM	1
Pagadian (186 North Diversion Road, Tiguma, Pagadian City, Zamboanga del Sur)	6:00AM to 6:00PM	1
	6:00PM to 6:00AM	1

TOTAL: **29**

III. LEGOIL

Location	Time Shift	No. of SGs
Legoil Plant (Arimbay, Legazpi City)	6:00AM to 6:00PM	4
	6:00PM to 6:00AM	3
Legoil Plant (Km. 9.5, Barangay Sasa, Davao City)	6:00AM to 6:00PM	5
	6:00PM to 6:00AM	4
Copra Buying Stations		
Maco (Purok 2 Brgy. Anislagan, Maco, Compostela Valley Province, Davao de Oro)	6:00AM to 6:00PM 6:00PM to 6:00AM	2

TOTAL: **18**

IV. SOLCOM

Location	Time Shift	No. of SGs
Solcom Plant (Mulanay, Quezon)	6:00AM to 6:00PM	1
	6:00PM to 6:00AM	1

TOTAL: **2**

Total number of Security Guards: **58**

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be made integral part of the Bidding Documents.

For information and guidance of all concerned.


ANGELITAN E. RAPADA
 Head, BAC Secretariat



**COCONUT INDUSTRY INVESTMENT FUND OIL MILLS GROUP - SAN PABLO
MANUFACTURING CORPORATION
Bids and Awards Committee**

Bid Bulletin No.: 2

Date: December 18, 2021

Project Name : **Public Bidding for the Provision of Security Services for San Pablo Manufacturing Corporation, Granexport Manufacturing Corporation, Legaspi Oil Company, Inc. and Southern Luzon Coconut Oil Mill, Inc.**

Project Reference Number : **SPMC2021-001 (PhilGEPS#8267627)**

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify items in the Philippine Bidding Documents, Section IX – Terms of Reference, Annex “I” – Security Plan, for the Equipment Requirement for the abovementioned project of Coconut Industry Investment Fund – San Pablo Manufacturing Corporation.

The following clarifications are provided for the guidance and reference of all prospective bidders:

ITEM	CONCERN	REFERENCE	CLARIFICATION/RESOLUTION
1.	Number of Pistol and Shotgun required	Page 105 a. Firearms Fifty-two (52) units – 9mm pistol with ammos; and Four (4) units – 12ga. Shotgun with ammos xxx	To clarify, except in Head Office at Makati City, bidders shall provide 9mm pistol to all Security Guards on duty on their designated posts and one (1) unit of 12 ga. shotgun for each Security Guard stationed at the front gate/Main Gate Entrance of the following: a. Legoil- Arimbay b. Legoil - Davao c. SPMC – Batangas d. Granex – Iligan
2.	Number of Handheld digital cameras/cellphones with camera	Page 106 xxx i. Fifty-Eight (58) units of Handheld digital cameras/cellphones with camera xxx	To clarify, only those Security Guards on duty shall be provided with one (1) Handheld digital camera/cellphone with camera

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be made integral part of the Bidding Documents.

For information and guidance of all concerned.


ANGELITA G. RAPADA
Head, BAC Secretariat



COCONUT INDUSTRY INVESTMENT FUND OIL MILLS GROUP
Bids and Awards Committee

Name of Procuring Entity : **SAN PABLO MANUFACTURING CORPORATION**
Project Name : **Sales, Marketing, and Distribution of Minola Products**
Project Reference Number : **00001**

SUPPLEMENTAL/BID BULLETIN NO. 001- 2021

Pursuant to Article II, Section 3 of the Terms of Reference, CIIF OMG/SPMC may issue Supplemental Notices to Bidders/Challengers at any time for purposes of clarifying any provision of the Bid Documents.

This Supplemental/Bid Bulletin is issued to amend/modify items in the Invitation to Bid and shall form as integral part thereof.

Amendment/Addendum
3. Interested Bidders/Challengers are required to submit their Letters of Intent to participate in the bidding not later than seven (7) days from the last day of the publication of the Invitation to Bid. The Letter of Intent to be submitted must be signed by the proprietor or by the president or by the managing partner of the Prospective Bidder/Challenger. Only Bidders/Challengers who duly submitted their Letters of Intent shall be allowed to purchase Bid Documents and participate in the bidding.

For information and guidance of all concerned.

Angelita G. Rapada
Head, BAC Secretariat