



OIL MILLS GROUP

Legaspi Oil Company, Inc. • Granexport Manufacturing Corporation • Cagayan De Oro Oil Company, Inc. • San Pablo Manufacturing Corp. • Southern Luzon Coconut Oil Mill, Inc. • Minola Corp. • Iligan Bay Express Corporation

CERTIFICATE OF COMPLIANCE

Pursuant to Republic Act No. 11032: An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, amending for the purpose Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes

I, **ALEXANDER MARTOS**, Filipino, of legal age, the President and CEO of the **LEGASPI OIL COMPANY, INC., GRANEXPORT MANUFACTURING CORPORATION, SAN PABLO MANUFACTURING CORPORATION, CAGAYAN DE ORO OIL COMPANY, INC., SOUTHERN LUZON COCONUT OIL MILL, INC., and ILIGAN COCONUT INDUSTRIES, INC.** (collectively referred to as "Coconut Industry Investment Fund Oil Mills Group" or "CIIF-OMG"), the person responsible and accountable in ensuring compliance with Section 6 of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, hereby declare and certify the following facts:

- 1) The CIIF-OMG, including its plants and copra buying stations situated in Luzon and Mindanao, has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. Vision and mission of the agency;
 - b. Government services offered;
 - i. Comprehensive and uniform checklist of requirements for each type of application or request;
 - ii. Step-by-step procedure to obtain a particular service;
 - iii. Person responsible for each step;
 - iii. Maximum time needed to conclude the process;
 - iv. Document/s to be presented by the applicant or requesting party, if necessary;
 - v. Amount of fees, if necessary; and
 - c. Procedure for filing complaints.
- 2) The Citizen's Charter is posted as an information billboard through interactive information kiosks, electronic billboards, posters, tarpaulins standees, or any other readable materials that could be easily understood by the public.
- 3) The Citizen's Charter is posted at the main entrance of the office or at the most conspicuous place of all the said service offices.
- 4) The Citizen's Charter is written either in English, Filipino, and/or in the local dialect and published as an information material.

- 5) The Citizen's Charter is uploaded on the agency's website through a tab or link specifically for the Citizen's Charter, located at the most visible space or area of the website, or as a link under the Transparency Seal.
- 6) There is an established Client Satisfaction Measurement per service in the respective offices.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of January 2021 in the City of Makati, Philippines.




ALEXANDER MARTOS
 President & CEO
 Coconut Industry Investment Fund Oil Mills Group

SUBSCRIBED AND SWORN to before me this 8th of January 2021 in the City of Makati, Philippines, with affiant exhibiting to me his Professional Regulation Commission ID No. 0001514 issued on 2 February 2011 at the City of Manila.

NOTARY PUBLIC/ ADMINISTERING OFFICER

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ATTY. ROGELIO J. BOLIVAR
 NOTARY PUBLIC IN QUEZON CITY
 AM Adm. Not. Commission No. 124 1-12-19 until 12-31-2020
 Commission expires on June 30, 2021
 as per SC 111001-111002-19-0005 12/1/2020
 IBP O.R. No. 132134 MBL No. 133676 MD 2022
 PTR O.R. No. 0695112 D 12/1/2020 M No. 33832 / TIN# 129-871-009
 MLE No. 01-0029583 valid from 12/16/19 valid until 04/14/22 Quezon City
 Address: 31-F Harvard St. Cubao, Q.C.