

Area of Assignment	Intramuros, Manila
Position	HEAD, ASSET MANAGEMENT DEPARTMENT
Duties and Responsibilities	<ol style="list-style-type: none"> 1. Responsible for the proper and adequate protection of CIIF Oil Mills' assets from insurable. 2. Helps organizations to identify critical causes of accidents of losses. 3. Manage the insurance process claims documentation and efficient collection of claim payment. 4. Prepare risk and loss analyses, financial, investment, and asset management reports. 5. Protect the assets of organization. 6. Develop insurance budgets, pay invoices to ensure consistent coverage, and manage existing claims.
Education	Bachelor's degree in Business Administration, Risk Management, Insurance, Finance, Law, or any related field
Skills Required	<ul style="list-style-type: none"> -At least 6–10 years of relevant work experience in asset management, insurance, risk management, or related fields -Analytical skills and an eye for detail. -Excellent written and oral communication ability. - Strong time management and organizational skills. - Willing to travel. -Excellent leadership team management capabilities.
Others	Willing to travel
Job Type	Permanent, Regular
Job Level	Officer
Rate	Php 107,022.00/month
Benefits and Allowances	<ul style="list-style-type: none"> - 13th and 14th month pay - Rice Allowance - Personnel Economic Relief Allowance - Medical Allowance - Representation Allowance - Transportation Allowance - Paid Leaves - Other benefits as provided by Law