



Coconut Industry Investment Fund – Legaspi Oil Company Inc.

REQUEST FOR QUOTATION

Date: June 17, 2026

RFQ No.: **LEG-PL-SVP26-0018**

PR No.: **PURREQ-LEG-PL01-5769-5770-5571,5572,5573**

Company/Business Name: _____
Address: _____
Business/Mayor's Permit No. : _____
TIN: _____
PhilGEPS Registration Number (required): _____

The Coconut Industry Investment Fund – Legaspi Oil Company, Inc. (LEGOIL), through its Bids and Awards Committee (BAC), intends to procure **VARIOUS CAPSCREW** through **Section 34 Small Value Procurement** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on **June 23, 2026 at 5:00PM**.

The following documents are also required to be submitted along with your quotation on the specified deadline above:

<u>Document</u>	<u>Remarks</u>
Copy of 2026 Mayor's or Business Permit	Latest Business/Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located.
Copy of PhilGeps Registration	Valid PhilGEPS Registration Number/Organization ID/PhilGEPS Certificate of Registration (Platinum Membership) Valid PhilGEPS Registration Number/Organization ID (Red Membership)
BIR Registration Certificate	(BIR Form 2303)
Annual Income Tax Return stamped received by the BIR	For items with ABC above Php 500,000.00
Notarized Omnibus Sworn Statement (GPPB-Prescribed Form)	For items with ABC above Php 50,000.00

For any clarification, you may contact **Syreen Anne B. Madrinian** at mobile no. **0985-111-8760** or email address at smadrinian@ciif.ph or syreen.madrinian@gmail.com

ANGELITA G. RAPADA
Head, BAC Secretariat

4TH FLOOR PALACIO DEL GOBERNADOR GEN. LUNA ST., INTRAMUROS, MANILA
(02) 8892-7961 TO 65
WWW.CIIF.PH

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

1. Do not alter the contents of this form in any way.
2. The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.
 - If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.
 - In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
3. All mandatory technical specifications (with asterisk) must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
4. Quotations may be submitted through electronic mail to smadrinian@ciif.ph
5. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide the correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of forty-five (45) calendar days from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the LEGOIL shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. The award of the contract shall be made to the lowest quotation which complies with the technical specifications, requirements, and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder at **Plant Site Brgy. Arimbay Legazpi City**
9. Item/s delivered shall be inspected on the scheduled date and time of the LEGOIL. The delivery of the item/s shall be acknowledged upon the delivery to confirm compliance with the technical specifications.
10. Payment shall be made upon confirmation of delivery and submission of the required supporting documents, i.e., Purchase Order and Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The LEGOIL may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. Warranty Security may be required depending on the nature of the procurement project.

4TH FLOOR PALACIO DEL GOBERNADOR GEN. LUNA ST., INTRAMUROS, MANILA

(02) 8892-7961 TO 65

WWW.CIIF.PH

After having carefully read and accepted the **Instructions and Terms and Conditions**, I/we submit our quotation/s for the item/s as follows:

Detailed Technical Specifications:

PROCUREMENT OF VARIOS CAPSCREW BOLTS				
<u>ITEM</u>	<u>SPECIFICATIONS/SCOPE OF WORKS</u>	<u>STATEMENT OF COMPLIANCE</u> (State Comply or Not Comply)		<u>BIDDER'S ACTUAL OFFER</u>
1.CAPSCREW ¾"X2" NC FT				
2.CAPSCREW BOLT ¾"X3" NC MS				
3.CAPSCREW BOLT ¾"X4" NC MS				
4.CAPSCREW BOLT 3/8"X 2-1/2" NC MS				
5.CAPSCREW BOLT 3/8" X 4" NC STAINLESS				
6.CAPSCREW BOLT 5/8"X 2-1/2" NC SS				
7.CAPSCREW BOLT 5/8" X 3" NC SS				
8. CAPSCREW BOLT 7/16"X3" NC MS				
9.CAPSCREW BOLT 7/16" X 4" NC MS				
10.CAPSCREW BOLT ½"X 1-1/2" NC SS				
11.CAPSCREW BOLT ½"X 1-1/2" NC HT				
12.CAPSCREW ¾" X 1"NC				
13.CAPSCREW BOLT ¾"X 2" NC HT				
14.CAPSCREW BOLT ¾" X 3" NC HT				
15.CAPSCREW ¾" X 5" NC HT				
16.CAPSCREW ¾" X 6"NC				

4TH FLOOR PALACIO DEL GOBERNADOR GEN. LUNA ST., INTRAMUROS, MANILA
 (02) 8892-7961 TO 65
WWW.CIIF.PH

17.CAPSCREW 5/8" X 3" NC HT				
18.CAPSCREW 7/16"X1" NC HT				
19.CAPSCREW 7/16" X 2" NC HT				
20.CAPSCREW 7/16"X3" NC HT				
21.CAPSCREW 7/16"X4" NC HT				
22.CAPSCREW BOLT 7/16"X4" HIGH TENSILE FULL THREAD				
23.CAPSCREW 7/16"X5"NC				
24.CAPSCREW 7/16"X5" NC HIGH TENSILE				
25.CAPSCREW ½"X1" NC FULL THREAD				
26.CAPSCREW ½"X1" NC HIGH TENSILE FULL THREAD				
27.CAPSCREW ¼"x1" NC FULL THREAD				
28. CAPSCREW ¼"X2" NC FULL THREAD				
29.CAPSCREW ¼"X3" NC FULL THREAD				
30.CAPSCREW 5/16"X1" NC FULL THEAD				
31. CAPSCREW 5/16"X1" NC HIGH TENSILE FULL THREAD				
32.CAPSCREW 5/16"X2" NC FULL THREAD				
33.CAPSCREW 5/16"X3" NC FULL THREAD				
34. CAPSCREW 5/16"X3" NC HIGH TENSILE, FULL THREAD				
35. CAPSCREW 5/16"X4" NC HALF THREAD				

4TH FLOOR PALACIO DEL GOBERNADOR GEN. LUNA ST., INTRAMUROS, MANILA
(02) 8892-7961 TO 65
WWW.CIIF.PH

36. CAPSCREW 5/16"X4" NC HIGH TENSILE HALF THREAD				
37. CAPSCREW 5/8"X1" NC HIGH TENSILE				
38. CAPSCREW 5/8"X1" NC FULL THREAD				
39. CAPSCREW BOLT 5/8"X 1-1/2" NC HIGH TENSILE				
40. CAPSCREW 5/8"X2" NC HIGH TENSILE				
41. CAPSCREW 5/8"X2" NC FULL THREAD				
42. CAPSCREW 5/8"X3" NC FULL THREAD				
43. CAPSCREW 5/8"X4" NC HIGH TENSILE				
44. CAPSCREW 5/8"X4" NC HALF THREAD				
45. CAPSCREW 5/8"X5" NC HIGH TENSILE				
46. CAPSCREW 5/8"X5" NC HALF THREAD				
47. CAPSCREW 5/8"X6" NC HIGH TENSILE				
48. CAPSCREW 5/8"X6" NC HALF THREAD				
WARRANTY:				
LEADTIME:				
DELIVERY ADDRESS: ARIMBAY LEGAZPI CITY, ALBAY BICOL REGION				

4TH FLOOR PALACIO DEL GOBERNADOR GEN. LUNA ST., INTRAMUROS, MANILA
(02) 8892-7961 TO 65
WWW.CIIF.PH

FINANCIAL OFFER:

Terms of Payment: Payment shall be made through Landbank within thirty (30) days after Submission of Billing and End-User's Acceptance of the product. A Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name: _____

Branch: _____

Please quote your best offer for the item/s below. Please do not leave any blank items. Indicate **"0"** if the item being offered is free.

CAPSCREW ¾"X2" NC FT		
Approved Budget for the Contract: 10,902.66 (72.68/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
150 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW BOLT ¾"X3" NC MS		
Approved Budget for the Contract: 5,583.88 (74.45/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW BOLT ¾"X4" NC MS		
Approved Budget for the Contract: 2,393.79 (95.75/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)

4TH FLOOR PALACIO DEL GOBERNADOR GEN. LUNA ST., INTRAMUROS, MANILA

(02) 8892-7961 TO 65

WWW.CIIF.PH

25 PCS		In Words: In Figure:
CAPSCREW BOLT 3/8"X 2-1/2" NC MS		
Approved Budget for the Contract: 1,124.56 (22.49/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: In Figure:
CAPSCREW BOLT 3/8" X 4" NC STAINLESS		
Approved Budget for the Contract: 4,528.59 (90.57/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: In Figure:
CAPSCREW BOLT 5/8"X 2-1/2" NC SS		
Approved Budget for the Contract: 12,462.20 (166.16/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)

75 PCS		In Words: In Figure:
CAPSCREW BOLT 5/8" X 3" NC SS		
Approved Budget for the Contract: 64,406.45 (234.20/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
275 PCS		In Words: In Figure:
CAPSCREW BOLT 7/16"X3" NC MS		
Approved Budget for the Contract: 1,409.00 (28.18/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: In Figure:
CAPSCREW BOLT 7/16" X 4" NC MS		
Approved Budget for the Contract: 1,610.50 (32.21/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words:

		In Figure: _____
CAPSCREW BOLT ½"X 1-1/2" NC SS		
Approved Budget for the Contract: 2,368.40 (59.21/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
40 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW BOLT ½"X 1-1/2" NC HT		
Approved Budget for the Contract: 5,015.25 (66.87/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW ¾" X 1"NC		
Approved Budget for the Contract: 5,170.38 (68.93/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: _____ _____ _____ In Figure: _____

CAPSCREW BOLT ¾" X 2" NC HT		
Approved Budget for the Contract: 5,840.51 (77.87/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW BOLT ¾" X 3" NC HT		
Approved Budget for the Contract: 6,762.75 (90.17/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW ¾" X 5" NC HT		
Approved Budget for the Contract: 12,910.50 (172.14/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW ¾" X 6" NC		
Approved Budget for the Contract: 4,154.98 (166.19/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)

25 PCS		In Words: In Figure:
CAPSCREW 5/8" X 3" NC HT		
Approved Budget for the Contract: 4,219.00 (56.25/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW 7/16"X1" NC HT		
Approved Budget for the Contract: 604.00 (12.08/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: In Figure:
CAPSCREW 7/16" X 2" NC HT		
Approved Budget for the Contract: 1,097.40 (21.94/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: In Figure:

CAPSCREW 7/16"X3" NC HT		
Approved Budget for the Contract: 1,588.21 (31.76/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW 7/16"X4" NC HT		
Approved Budget for the Contract: 1,971.00 (39.42/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW BOLT 7/16"X4" HIGH TENSILE FULL THREAD		
Approved Budget for the Contract: 7,304.66 (45.65/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
160 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW 7/16"X5"NC		
Approved Budget for the Contract: 2,365.00 (47.30/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)

50 PCS		In Words: In Figure:
CAPSCREW 7/16"X5" NC HIGH TENSILE		
Approved Budget for the Contract: 2,838.22 (56.76/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: In Figure:
CAPSCREW 1/2"X1" NC FULL THREAD		
Approved Budget for the Contract: 1,098.00 (14.64/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW 1/2"X1" NC HIGH TENSILE FULL THREAD		
Approved Budget for the Contract: 960.00 (12.80/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:

CAPSCREW ¼"x1" NC FULL THREAD		
Approved Budget for the Contract: 654.19 (8.72/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW ¼"x2" NC FULL THREAD		
Approved Budget for the Contract: 491.25 (6.55/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW ¼"x3" NC FULL THREAD		
Approved Budget for the Contract: 626.25 (8.35/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW 5/16"x1" NC FULL THEAD		
Approved Budget for the Contract: 431.00 (8.62/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)

4TH FLOOR PALACIO DEL GOBERNADOR GEN. LUNA ST., INTRAMUROS, MANILA
(02) 8892-7961 TO 65
WWW.CIIF.PH

50 PCS		In Words: In Figure:
CAPSCREW 5/16"X1" NC HIGH TENSILE FULL THREAD		
Approved Budget for the Contract: 1,012.00 (20.24/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: In Figure:
CAPSCREW 5/16"X2" NC FULL THREAD		
Approved Budget for the Contract: 621.00 (12.42/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: In Figure:
CAPSCREW 5/16"X3" NC FULL THREAD		
Approved Budget for the Contract: 879.50 (17.59/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: In Figure:

CAPSCREW 5/16"X3" NC HIGH TENSILE, FULL THREAD		
Approved Budget for the Contract: 1,034.50 (20.69/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW 5/16"X4" NC HALF THREAD		
Approved Budget for the Contract: 1,223.04 (24.46/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW 5/16"X4" NC HIGH TENSILE HALF THREAD		
Approved Budget for the Contract: 2,998.69 (59.97/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
50 PCS		In Words: _____ _____ _____ In Figure: _____
CAPSCREW 5/8"X1" NC HIGH TENSILE		
Approved Budget for the Contract: 2,336.80 (31.15/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)

75 PCS		In Words: In Figure:
CAPSCREW 5/8"X1" NC FULL THREAD		
Approved Budget for the Contract: 1,908.06 (25.44/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW BOLT 5/8"X 1-1/2" NC HIGH TENSILE		
Approved Budget for the Contract: 2,662.97 (35.50/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW 5/8"X2" NC HIGH TENSILE		
Approved Budget for the Contract: 4,727.97 (63.03/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:

CAPSCREW 5/8"X2" NC FULL THREAD		
Approved Budget for the Contract: 8,253.95 (35.12/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
235 PCS		In Words: In Figure:
CAPSCREW 5/8"X3" NC FULL THREAD		
Approved Budget for the Contract: 3,575.04 (47.66/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW 5/8"X4" NC HIGH TENSILE		
Approved Budget for the Contract: 5,544.00 (73.92/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW 5/8"X4" NC HALF THREAD		
Approved Budget for the Contract: 4,819.50 (64.26/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)

4TH FLOOR PALACIO DEL GOBERNADOR GEN. LUNA ST., INTRAMUROS, MANILA
(02) 8892-7961 TO 65
WWW.CIIF.PH

75 PCS		In Words: In Figure:
CAPSCREW 5/8"X5" NC HIGH TENSILE		
Approved Budget for the Contract: 6,098.40 (81.31/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW 5/8"X5" NC HALF THREAD		
Approved Budget for the Contract: 5,772.84 (76.97/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:
CAPSCREW 5/8"X6" NC HIGH TENSILE		
Approved Budget for the Contract: 7,055.04 (94.06/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:

CAPSCREW 5/8"X6" NC HALF THREAD		
Approved Budget for the Contract: 6,590.28 (87.87/PC)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (A x B)
75 PCS		In Words: In Figure:

Signature Over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/e

4TH FLOOR PALACIO DEL GOBERNADOR GEN. LUNA ST., INTRAMUROS, MANILA
(02) 8892-7961 TO 65
WWW.CIIF.PH